

COLLEGE 101



PLEASE REMEMBER THAT.....

Dual Enrollment is a privilege,
not a right!

STUDENTS ARE EXPECTED TO:

- Adhere to the Hall County & University Student Codes of Conduct.
- Establish a regular study schedule and stick to it. On average you should spend around 1.5 hours a day, five to six days a week studying per class.
- During the semester check emails at least three times per day and every other day while school is not in session.
- Ask your professors for help. Self-advocacy is key to college success.

STUDENTS ARE EXPECTED TO:

- Participate in class. In some cases up to 15% of a class grade is based on participation. **Do not** expect **extra credit** assignments but please complete them if offered.
- Be respectful and have professional communication with your college professors and advisors. **No text talk!**
- Read your class syllabus on a weekly basis. Once your syllabus is given to you it becomes a contract between you and the professor. Your professor is not obligated to update you about assignments, due dates or policies if they are located on your syllabus.
- Complete a new GAfutures funding application every semester you are involved with dual enrollment.

ATTENDANCE

- Ask your college advisor about the colleges dual enrollment absence policy.
- You must be in attendance to do well. Check your class syllabus about specific class absence and tardy policies. Excesses absences (**sometimes 4 or more**) can result in receiving an automatic F in the classroom
- Tardies will not be tolerated! **“On time is late and early is on time”**
- If you are sick:
 - Email your professor
 - Ask your professor about the materials you will miss for that day
 - Be ready to turn in a doctor’s note if applicable
 - Parent excuse notes do not count as a valid excuse
- Final exam and grade scenarios.....

ACADEMIC INTEGRITY - CHARACTER

All students participating in dual enrollment are members of an academic community in which its members are expected to cultivate their own work in the spirit of academic honesty. A violation of academic integrity is an act harmful to other students, teachers, and ultimately, the individual and will not be tolerated. Each college has their own academic integrity policies and they are strictly enforced.



ACADEMIC EXPECTATIONS

- Students are expected to earn satisfactory grades at the post-secondary institution (that's equal to or greater than a 'B').
- If a 'B' is your best, accept it. Please understand that there is a chance that you will earn your first ever 'B' in college. Don't freak out! Earning an 'A' in college is not a given and will require above average work and discipline.
- Students may not withdraw from a course without permission from their high school counselor. Withdrawing can jeopardize high school graduation and college Financial Aid/HOPE/Zell funding. Withdrawing from a college class may result in being placed back into high school classes.
- At the first sign of trouble, please notify your counselor, college advisor, myself and your parents.
We can't help you unless you tell us!

GRADES

- Completing any **core** academic curriculum course = full credit for that course when transferring to another University System of Georgia or Technical System of Georgia Institution.
- The credit becomes part of your high school and college transcript.
- **ALL** grades earned at college transfer back as letter grades and figure into high school GPA as calculated by the high school counselor.
- Grades at Lanier Tech & UNG are reported on 5s for A's & B's (95, 85, etc). C's = 76, D's = 72, F = 69

***5.0 scale for academic classes**

****4.5 Honors scale for certification & Appreciation classes**

LATE OR MISSING ASSIGNMENTS

- Read each syllabus for specific policies regarding absences.
- Put assignment due dates in your phone (Set alarms) or keep an agenda.
- Not in on time usually = **zero**.
- Miss a test without prior professor permission **usually = zero**

ACADEMIC PROBATION

Your high school **GPA** does not factor into calculating your college **GPA**.

- **UNG** - Students must maintain a minimum cumulative **UNG GPA of 2.5** at the end of each semester beginning with the second semester of enrollment. Students who earn less than a **2.0** in their first semester will lose eligibility for the program and may not continue.
- **Brenau & Lanier Tech** – Students must maintain a minimum cumulative GPA of 2.0

PHONES & SOCIAL LIFE

- Student devices may be used in accordance with professors' guidelines.
- Students should never play games, text or use phones in the classroom.
- Always place your phone on silent not vibrate.
- Be social and have fun; however it is important to supervise yourself and keep socializing to a level that doesn't compromise your schoolwork. Making healthy and wise decisions is part of growing up!



ON DAYS WITHOUT CLASS:

- **Tutoring**

- Each college has tutoring labs. Use them to better understand your classroom materials. Never turn a paper in without having it reviewed by the college writing lab!
[Khanacademy.org](https://www.khanacademy.org) provides great free online tutoring services.

- **Career exploration**

- Each college has career centers. These centers are great for career exploration, resume reviews and often have job boards to assist students in finding jobs.

- **Studying**

- Consistent studying is a key part of college success. There are professors that will only give two tests and one paper. It is impossible to cram for eight to ten chapters. Consistent studying allows the student to fully absorb and understand the college material. **Strategic College reading example:** Start off by reading the chapter introduction, next read the chapter conclusion, next review any class notes, next read over the vocabulary for the chapter and finally read the chapter itself. This type of reading lets the students mentally highlight as they read.

COUNSELING & DISABILITY SERVICES

- Each college has counseling centers. These centers are designed for students who need advice and counseling on a host of issues (**effective coping skills, suicide prevention, personal and family issues, etc.**). Never be afraid to ask for help.
- High school IEP/504 and other plans do not automatically carry over without notification. Students with these plans are encouraged to seek assistance from the college's Student Disability Services office.
- Students must take their disability documentation to the Disability Services office on the main college campuses and work with them to obtain college accommodations.

YOU HAVE BEEN GIVEN A GIFT

- HOW YOU USE IT... IS UP TO YOU!
- You have a team of support...Use it!

