Special Education – Mileage Data
Hall County Schools

Ga DOE Pupil Transportation Superintendent's Transportation Report Annual Data Collection Form

Please, carefully complete this form on _____ and return it to the Bus Shop by _____ it is very important that this information is accurate.
It will determine transportation funding for buses and drivers. If you are not driving on the _____ call the office for instructions.
Note: If the Odometer is broken on your bus, borrow a bus that has a working odometer and check the mileage the next day.

ASSIGNED DRIVER'S NAME: _____   Bus #: _____ Date: _____
                                                        (PRINT)

A.M. MILEAGE & TIME:

A.M. Odometer reading when you **pick up your 1st student**:   _____ - Do not show tenths   Time: _____ - Show O'clock
A.M. Odometer reading at your **last morning school**:   _____ - Do not show tenths   Time: _____ - Show O'clock
                     OFFICE USE ONLY: Total Miles: _____ - Do not show tenths   **Total Minutes:** _____

MID-DAY MILEAGE:

Mid-Day Odometer reading when you **pick up your 1st student:** _____ - Do not show tenths
Mid-Day Odometer reading when you arrive at your **last school:** _____ - Do not show tenths
Number of Days Each Week: _____   *OFFICE USE ONLY:* Total Miles: _____

Mid-Day Student Counts (Special Needs) – List largest current actual Mid-Day student ridership delivered to school:

Mid-Day Schools (In Order):	**Number of students delivered to each school:**
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

A.M. STUDENT COUNTS

List the largest current actual A.M. student ridership delivered to each school:

A.M. SCHOOLS (in order)	# of students delivered **TO** each school
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total:	_____

P.M. STUDENT COUNTS

List the largest current actual P.M. student ridership from each school:

P.M. SCHOOLS (in order)	# of students delivered **FROM** each school
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total:	_____

REMEMBER: ODOMETER READING AND TIME IS NOT NECESSARY FOR THE AFTERNOONS

Driver's Signature: _____   Bus #: _____ Date: _____

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