Updating Student Health Information via Parent Portal

- Log into your Parent Portal account
- Click on ‘More’ on the left hand index and then click on ‘Student and Household Information’

1. ![Parent Portal Screen]

- Click ‘Start’ on the ‘Existing Student Registration’ line

2. ![Start Registration]

- Click ‘Begin Registration’
  - IMPORTANT: Verify all of your children are listed on this screen, if not; contact your child’s school before proceeding.

3. ![Student Registration]

- Proceed with the application, verifying all information is accurate. Make any necessary changes.
- Once you are under the ‘Student’ tab, you will need to upload a copy of your ID (front and back)

4. ![ID Upload]

- Continue to the ‘Health Information’ section, begin adding/updating your child’s health information
• Be sure to continue through the application and SUBMIT your application
  o If the application is not submitted, the information will not go through the system and your child’s information will not be updated
• If you have any questions, please contact your child’s school