

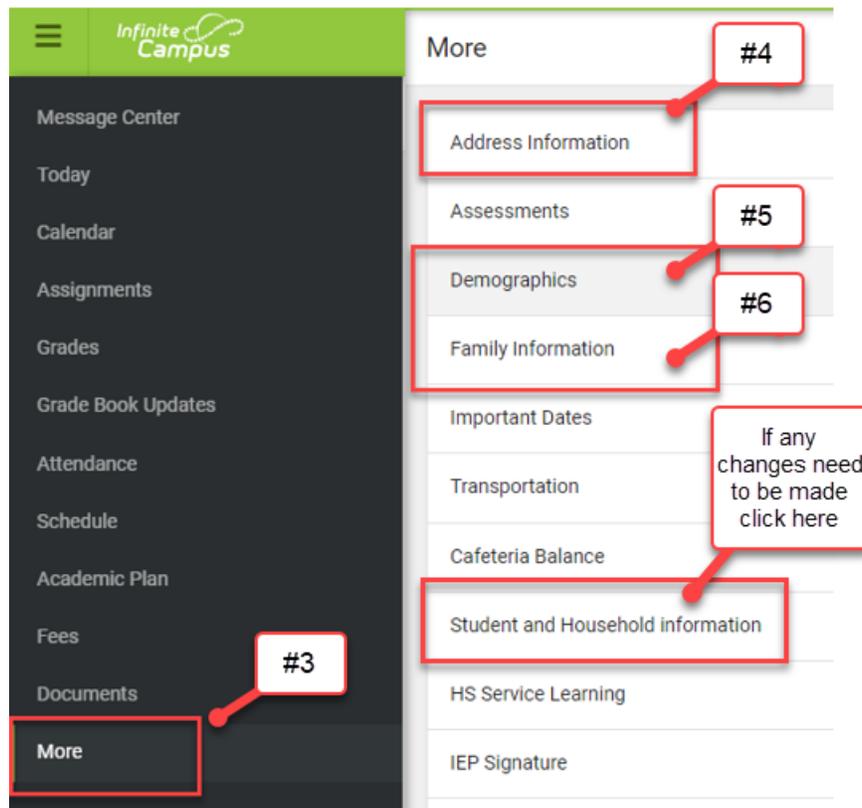
Updating your Child's Census Information via Infinite Campus Parent Portal:

Step 1. Go to <https://www.hallco.org/web/ic-portal-users/>



Step 2. Log into Parent Portal. ***If you do not have a Parent Portal account, you can create an account by clicking on 'New IC Users Click Here' on the link above*

Step 3. Click on 'More'



Step 4. Click on 'Address Information' and verify that the information is correct

Step 5. Repeat Step 4 for 'Demographics' and 'Family Information'

If any changes need to be made:

- Click on 'More' on the left side of the screen
- Click on 'Student and Household Information'
- Depending on your application status, you will need to click 'Start', 'Continue' or 'Start Another'
- Click on 'Begin Registration' and follow the prompts
- You may now change information on the application. *Note: Some information is not available to change through portal. You will need to contact your child's school to have them change that information*
- Click 'Submit' when completed

You will be required to upload any supporting documents and your photo ID.

****If you are having any issues please contact your child's school****