

How a Parent Views/Prints Their Child's Schedule on Parent Portal

The below print screen shows how parents would open a PDF of the Schedule report and print/save the report.

PARENT INSTRUCTIONS - Printing/Saving a PDF of the Student Schedule

1. Click Documents on the left menu.
2. Click on the 20-21 School Name Student Schedule.
3. A PDF file will open in a new window that you may print/save.

The screenshot shows the Infinite Campus interface. On the left is a navigation menu with 'Documents' highlighted. The main content area shows the 'Documents' section for the 20-21 school year. Under the 'Schedule' sub-section, there is a link for 'Student Schedule' with a dropdown menu for 'School Name'. A red arrow points to this link. To the right, there is a preview of a document card for 'World Language Middle' with another red arrow pointing to it.

The below print screen shows a view only of the schedule by term/day. If the parent clicks on the course name it will open a new window that has a link to the teacher email address.

PARENT INSTRUCTIONS - Viewing Student Schedule and Teacher Information

1. Click Schedule on the left menu.
2. The Schedule will appear by Term/Day.
3. Click on the Course Name and a new window will open with the Teacher Information.

The screenshot shows the Infinite Campus interface. On the left is a navigation menu with 'Schedule' highlighted. The main content area shows the 'Schedule' section for 'Term 1 (08/24 - 10/08)'. There are tabs for 'DAY: A', '2', '3', and '4'. A table lists courses for 'Day A':

Course	Time
1 Portuguese II AB (4)	8:15 AM - 9:54 AM
3 World Studies I (Comp AB)	9:55 AM - 11:34 AM
5 Mathematics (Grade 8 (2020))	

A red arrow points to the 'Portuguese II AB (4)' course name, which is linked to a detailed view on the right. This view includes 'Course Info', 'Grades', and 'Upcoming Assignments (0)'. The 'Teacher Information' section shows the teacher's name and email address: teacher@hallico.org. The 'Course - Section Number' is also displayed. Below, the 'Periods' section shows 'Day A: 1' and 'Day Main: 1'.