

Hall County School District

Student Device Acceptable Use and Checkout Agreement

The Hall County School District [HCSD] provides learning resources and applications to our students for use on and off campus. The intent for loaning students a dedicated mobile device, most often a Chromebook, is to ensure they have every opportunity to access educational resources and appropriate digital content anytime and anywhere. The device and resources are intended to be the student's personal learning device in order to enable learning and shall not be used for any other purpose. The use of the device and applications is a privilege and may be revoked at any time. The device must be returned to the school upon request or when the student withdraws or graduates from the school district.

All devices and networks are monitored and filtered in compliance with the Children's Internet Protection Act while on any HCSD campuses. No filtering or monitoring is provided off HSCD campuses. Students/parents must understand that the HCSD, nor any district staff member, controls the content of the information on the Internet. Devices may be inspected at any time. Students should have no expectation of privacy of materials found on the computing device or application. The device is not for commercial use.

Login information, usernames and passwords are confidential. The student is responsible for keeping login information secure. At no time should anyone log in with another individual's user name or password. Appropriate use of digital devices and applications is governed by the HCSD Code of Conduct, all HSCD Board of Education Policies, and items in the student handbooks.

Parents that allow their child to bring privately-owned computers/other technology devices to school are personally responsible for the equipment. Responsibility for the maintenance and repair of the equipment rests solely with the student/parent. Any damage or theft to the equipment is the responsibility of the student/parent. District technicians and/or school-based personnel will not service or repair hardware or software owned by the student/ staff member. No internal components belonging to the district shall be placed in any personal equipment, whether as enhancements, upgrades or replacement.

Parent/Student Financial Responsibility

Students/Parents are responsible for any cost involved in the repairing of damaged mobile computing devices. If a device is damaged & is not covered under warranty, fees must be paid before the device can be sent for repair/replacement or new/temporary device is issued. If there are repeated incidents of damage in a single school year due to negligence, the repair fee increases according to the following schedule.

Device usage/loan fee	\$0
First damage incident not covered under warranty or due to negligence	\$50
Second damage incident not covered under warranty or due to negligence	\$100
Third damage incident not covered under warranty or due to negligence	Actual cost of repair or replacement cost of the mobile computing device
Intentional damage	Actual cost of repair or replacement cost of the mobile computing device & possible loss of use privilege
Intentional damage to identifying information label on the mobile computing device	\$10 (If the asset tag is damaged or removed)

Mobile computing device re-image fee due to intentional alteration/addition of applications or detrimental files	\$20
Loss or theft of mobile computing device	Police report MUST be immediately filed & a copy of the police report must be provided to the school within 2 school days of alleged theft. <i>Loss or theft of the device does not release the student of the financial responsibility for replacement of the device.</i>
Replacement cost of power cord &/or power brick	\$40 (If the asset tag is removed from the brick, full replacement cost of \$40 will be charged.)

Damage not covered under warranty repairs includes, but is not limited to, cracked screens, impact/pressure damage, water damage/damage due to negligence as determined by the school.

Technical Support & Repairs

1. In the event the device needs repair, it must be reported to the local school designee, most often the media specialist.
2. All repairs will be performed or coordinated by HCSD's Technology Department.
3. Parents, guardians, students or designees are not allowed to attempt repairs themselves or contract with any other individual or business to repair any school owned computer equipment.

Loss or Theft

Upon notice of loss or theft, the assigned student and/or their parent/guardian must immediately file an official police report. Incidents of loss or theft occurring off campus must be reported to the police the day that the loss or theft occurs or when the loss or theft is first discovered. Copies of the police report must be given to the media specialist or designee the next day that school is in session. Any loss or theft occurring on school grounds must be immediately reported to an administrator.

Frequently Asked Questions:

How do I log in as a first timer user/new student?

- The student Username will always be the Student ID number. This number can be located at the top of the student's schedule.
- The Password will also be the Student ID number the first time logging in, but you will be prompted to change it after the first LaunchPoint login. When selecting the new password, it must contain at least 5 characters. Choose a password that others cannot guess, but make sure it is also something the student will remember easily.

What if I forget my password?

- Students will need to come to the **Learning Commons** with their Student ID to have their password reset.

What if I lose my Chromebook charger?

- There is a \$40 fee to replace Chromebook chargers. Cash or check will need to be brought to the **Media Center/Learning Commons**. If the asset tag is removed from the brick, full replacement cost of \$40 will be charged.

Which Wi-Fi do I use?

- While on-campus, students should be connected to Hallco-Mobile. You can verify the wifi by clicking on the bottom right corner of your screen. Then click the white popup box to log into **Hallco Mobile**. Use the same username and password as above.

- **When connected to Wi-Fi off-campus**, please be aware that the connection is private and cannot be monitored or filtered by HCSD. We encourage parents/guardians to always monitor student Chromebook activity and take necessary precautions to secure your home wifi or any other wifi your student has access to.

What if I have issues with my Chromebook working?

- Students will need to bring the Chromebook to the Media Center/Learning Commons with their Student ID. Please do not attempt to change or alter the Chromebook in any way.

What if I decide to opt out of receiving a Chromebook?

- Parents of students who opt out of receiving a HCSD device are agreeing to provide a device with similar functionality to the issued student device. Please note that HCSD cannot provide any technical support for non-HCSD devices.

What if I need a Chromebook after opting out initially?

- Parents of students who initially opt out of receiving a HCSD device may change this decision, pending device availability, at any time throughout the school year by completing the Student Mobile Computing Device Agreement.

Mobile Computing Device Agreement

School: **School Name** **ELA** Teacher: _____ Grade: _____

Student Name Printed _____ Date _____

Student ID _____ Grade _____

I have reviewed the Student Device Acceptable Use and Checkout Agreement and understand the conditions of the program. I also acknowledge and accept the terms of the fee schedule.

Student Signature _____

Parent/Guardian Name Printed _____

Parent/Guardian Signature _____

Opting Out

Check below ONLY if you choose to have your child opt out of receiving a device.

____ My student currently has the technology which meets the requirements of this program's methodology. I am choosing to opt out of receiving/utilizing a HCSD device at this. By choosing this option, I understand that HCSD cannot assist with any technical difficulties including wifi connectivity and/or program issues. If I decide to change this decision at any time throughout the school year, I will be required to complete a new Agreement to opt in.

Parent/Guardian Name Printed _____

Parent/Guardian Signature _____