

**Hall County School System**  
**House Bill 251 (2020-2021)**  
**Public School Choice Framework**  
**HB 251 Transfer Request Form**

**Parents: Please complete this form and mail it to:**  
**Mr. Kevin Bales; 711 Green Street; Gainesville, GA 30501**

**Deadline for HB 251 Applications: March 31, 2020**  
**Parents will be notified of enrollment decision by April 24, 2020**

Under a 2009 state law (O.C.G.A. § 20-2-2131), parents may request a transfer to another public school within their local school district. If you wish to request a transfer, please complete the information below.

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**Parent Transfer Request Form (Parents must complete)**

Date \_\_\_\_\_ Student's Name \_\_\_\_\_

Grade level for Fall 2020 \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_\_

Hall County Student ID: \_\_\_\_\_

Name of Custodial Parent or Guardian requesting transfer \_\_\_\_\_

Home Address \_\_\_\_\_  
Street City State Zip

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

To which Hall County School is the student zoned to attend in 2020-2021? \_\_\_\_\_  
Name of School

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**Parent Request for School Transfer**

I \_\_\_\_\_ am requesting a transfer for \_\_\_\_\_  
Name of Parent/Guardian Student's Legal Name

to attend one of the following schools in the district *if space is available*.

**Parent/Guardian Ranked List of Schools for Transfer (where more than one school is available).**

1<sup>st</sup> choice) \_\_\_\_\_ 2<sup>nd</sup> choice) \_\_\_\_\_

## General Information

- **Two current and valid Proofs of Residency (see hallco.org for POR information) are required and should be attached to this form for school verification.**
- **Hall County Schools does not provide bus transportation to and from school for transfer students; parents are responsible for transfer student's transportation to and from school.**
- A new student must register in the school attendance zone where he/she lives.
- Approval for one child to enroll out-of-zone is not applicable to other children in the same family.
- In order for transfer enrollment to continue, parents are expected to maintain a collegial relationship with school staff and to support school policies and procedures.
- With approval of Superintendent or his/her designee, principal may request that out-of-zone attendance be terminated based on one or more of the following reasons:
  - Discipline issues
  - Excessive absences, tardies, or late pick-up of student
  - False information is given on the application form or other records; or other just cause
- **GHSA:** As governed by the Georgia High School Association (GHSA) By-Laws, a student who has **not yet** established eligibility at a member high school will be eligible to play in varsity competition for the first year of enrollment. If a student transfers to a Hall County School after having established eligibility in 9<sup>th</sup> grade (or after) by enrolling in another GHSA member school, then he/she will not be eligible to play in varsity competition for a full year. Unless there is a bona fide move, if after having established eligibility, a student then transfers to a different school, then he/she will not be eligible to play in varsity competition for a full year from the date of transfer. *Please see the GHSA guidelines for further information.*

**Parent/Guardian:** Please sign below and submit this transfer request form to the address listed above.

### False Swearing Notice (O.C.G.A. § 16-10-71)

A person to whom a lawful oath or affirmation has been administered or who executes a document knowing that it purports to be an acknowledgment of a lawful oath or affirmation commits the offense of false swearing when, in any matter or thing other than a judicial proceeding, he knowingly and willfully makes a false statement. A person convicted of the offense of false swearing shall be punished by a fine of not more than \$1,000.00 or by imprisonment for not less than one nor more than five years, or both.

**I have read, understood, and will support the information above. I swear/affirm under penalty of law, that the information given on this form is correct, that the above address is the primary residence where my child and I live, and that I will notify the school of any change in residency status within 5 days of the change.**

***If student is not currently enrolled in HCSD, please attach transcript and educational records to determine available space to meet your child's learning needs.***

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Parent/Guardian Signature

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Date

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### For Receiving School/System Use Only

Two proofs of residence verified on: \_\_\_\_\_ by: \_\_\_\_\_  
(Date verified) (Signature of School Counselor)

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☐

Approved

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Denied

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Superintendent/Designee Signature

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Date