NAME _____ BUS NO. _____ MONTH _____ YEAR _____ SHEET _____ OF _____

	EARLY MORNING RUN AM ROUTE			PM ROUTE			MID DAYS/EXTRA RUNS EXTRA TIME			
DATE	START TIME	END TIME	TOTAL TIME	START TIME	END TIME	TOTAL TIME	START TIME	END TIME	TOTAL TIME	REASON FOR EXTRA TIME

(Office Use) TOTAL AM HOURS _____ TOTAL PM HOURS _____ TOTAL EXTRA HOURS _____ GRAND TOTAL _____

LIST BELOW THE NORMAL TIMES FOR YOUR REGULAR ROUTE (NOT INCLUDING ANY EXTRA RUNS, ETC.)

EXTRA RUN TIME SHOULD NOT BE DURING YOUR NORMAL ROUTE TIMES.

IF YOU DOUBLE FOR SOMEONE ELSE AND IT ADDS TIME TO YOUR ROUTE OR RUNS, LIST THE EXTRA TIME IN THE EXTRA RUN SECTION ABOVE AND EXPLAIN.

TIME FOR MID-DAY RUNS AND EARLY MORNING RUNS STARTS WHEN THE DRIVER LEAVES HOME.

A.M. ROUTE START TIME _____ END TIME _____

P.M. ROUTE START TIME _____ END TIME _____