

Date: _____

Student: _____

Dear Parent/Guardian:

We are pleased to be transporting your child to and from school this year.

We are very proud of the safety record of our school buses and the professionalism of our transportation team.

Please help us ensure your child's safety by following these simple but important procedures:

- ❖ Provide your child with a backpack or book bag. Loose papers or other items are dangerous as children get off the bus.
- ❖ Check your child's clothing for the presence of long drawstrings or other dangling items. Long drawstrings or other dangling items could get snagged in the bus door as the child gets off the bus, and should be removed from clothing.
- ❖ Make sure your child arrives at the designated bus stop **five minutes early** each day. Children who are late for the bus may panic and chase it, or run into the road.
- ❖ Insist that your child wait for the bus safely in an orderly fashion, back from the roadway. Behavior problems at the bus stop can create hazardous conditions for children.
- ❖ When the bus arrives, your child should wait for the bus driver's signal before boarding. Children should board in single file.
- ❖ Teach your child to sit quietly on the ride to and from school. Behavior problems could distract the bus driver and result in an accident.

It is important that our drivers are able to concentrate on driving the route safely. If anything makes your child feel unsafe at the bus stop or on the bus ride, please contact us at the transportation department, rather than trying to discuss it at the bus stop.

We are deeply committed to the safety of your child as well as all our community's children.

Your child's approximate time of pick up is around _____ AM so please be ready and waiting for the bus at least 5 minutes beforehand! If your child is not ready or watching for the bus the driver will wait no more than 3 minutes if applicable, then they will continue on to their next stop. Be aware that if the bus is holding up traffic the driver may not be able to wait this long and they will continue on with their route! If the student does not ride 3 days in a row and there is no communication from the parent, school or transportation department the driver will discontinue services and the parent will be responsible to stop by the school to complete a new transportation request to resume SPED transportation.

Your child's approximate time of drop off is around _____ PM so please be waiting and ready to receive your child from the bus at least 5 minutes beforehand! If no one is home or watching to receive the student off the bus, the driver will wait no more than 3 minutes if applicable, if the bus is holding up traffic the driver will be forced to move on. The driver will take your child back to the school if nobody is home or comes to the bus to receive them.

Please understand that due to new children moving into the area and others moving out as well as the changing needs of students, your child's pickup and drop off times may change frequently throughout the year! This could be daily, weekly, monthly or yearly!

Thank you!

Your child's transportation
770-287-0942