Hall County Schools
Character · Competency · Rigor

REQUEST FOR PROPOASAL (RFP) # 19-002
Financial Management Software

Questions and Answers

1. **Vendor Question:**
"Whether companies from Outside USA can apply for this? (like, from India or Canada)"
HCSD Response:
The RFP states on page 9 that all support services must be based in the United States and available during normal business hours.

2. **Vendor Question:**
"Whether we need to come over there for meetings?"
HCSD Response:
For implementation services and training, there are definitely situations where individuals would be required to meet with district personal here in the district to provide support and implementation services. In addition support will be need occasionally for new developments that are required to comply with Georgia's laws and the Federal government's laws, etc.

3. **Vendor Question:**
"Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)"
HCSD Response:
Implementation and training must be performed within the HCSD. Hands on training due to the various levels of computer skills among district personal will be needed. This will require responsive, alert, and continuous support during the implementation phase, particularly for those who struggle in terms of computer skills. For support services, the RFP states support services must be based in the U.S.

4. **Vendor Question:**
"Can we submit the proposals via email?"
HCSD Response:
No, the RFP specifies a paper copy and an electronic copy, on a data stick, must be delivered.

5. **Vendor Question:**
"Would the District accept references for fewer than 5 school districts? With the remaining references from Public Sector entities similar to HCSD?"
HCSD Response:
No, the requirement is for each vendor to provide at least five public school districts as references.

6. **Vendor Question:**
"Would you please consider a 1 week extension to your RFP due date of October 31, 2018?"

HCSD Response:

No, an extension will not be offered. All proposals will be due by 4:00pm Wednesday October 31st.

7. **Vendor Question:**

"Are you looking for a Performance and Goals module as well, if so what is the current system you are using?"

HCSD Response:

A performance and Goal module is not a requirement it at this time. However, this type module would likely be used in the future, so any potential solution should have the compatibility/capability to add on this type of module.

8. **Vendor Question:**

"Are you looking for Time and Labor module, if so what is the current system you are using?"

HCSD Response:

Yes, a time and labor module or a solution with that is compatible with one is needed.

9. **Vendor Question:**

"What is the current system that is being used for warehouse system for tracking inventory?"

HCSD Response:

The districts central warehouse is not currently using any type of computer based system. However, the districts technology department uses TIPWeb IT made by Hayes.

10. **Vendor Question:**

"What is the current asset management module?"

HCSD Response:

The district currently uses AS-400 asset management module.

11. **Vendor Question:**

"What current Time & Labor as an application to be added and what system do you use currently?"

HCSD Response:

The district as a whole does not currently use a time and labor system.

12. **Vendor Question:**

"Would you be able to explain requirements around Project Tracking & Accounting and Project Contracts billing."

HCSD Response:

The district has multiple construction projects that continue throughout the year. A solution is needed that includes the ability or has the ability to integrate with another system, in order to track and manage construction projects, from major renovations and construction, to smaller repair and renovation projects.

13. **Vendor Question:**

"Is there a Budget set aside for the Project?"

HCSD Response:

There has not been a formal budget set for the project. The district has estimated costs based on industry leaders.

14. Vendor Question:

"Could you further explain Grants Management?"

HCSD Response:

Grants management relates to our district's requirements regarding the management of state and federal grants. State and federal grants operate on a 15 month cycle, with overlapping periods. A comprehensive method is needed to track and manage these grants.

15. Vendor Question:

"We intent to bring the Team onsite however can we use offshore resources for Documentation, Reports remotely to augment and development?"

HCSD Response:

The RFP specifies that the support services must be U.S. based.