TO BE COMPLETED BY THE CANDIDATE

Candidate Name:

Telephone Number: Email:

My signature below verifies that this reference is being completed by (1) a Hall County School District leader who currently supervises me or (2) an individual who is familiar with my leadership experiences.

Candidate Signature   Click here to enter text.

....

TO BE COMPLETED BY REFEREE

Please complete your reference and send it to Rita Burdett (rita.burdett@hallco.org) in the Hall County School District before October 5, 2018. This reference will remain confidential. The candidate will not see this recommendation or be advised of its contents.

Name of Referee (please print):   Title:

Organization/Department: Address:

Telephone Number: Email:

Signature
:   Click here to enter text.

Date
:   Click here to enter text.

I.   Knowledge of Candidate:

How long have you known the candidate?

In what capacity have you known the candidate?

☐ Current or Former Supervisor

☐ Mentor

☐ Colleague

Growing Administrative Leaders
Recommendation Form

☐ Other (please specify):

II. Evaluation of Candidate:
Please rate the candidate on the criteria below by placing a check or 'X' in the appropriate cells.

Personal Qualities	Exceptional	Above Average	Average	Below Average	Not Applicable
Exhibits poise and a professional appearance	☐	☐	☐	☐	☐
Demonstrates an open-minded approach toward change	☐	☐	☐	☐	☐
Works well with others as a team member	☐	☐	☐	☐	☐
Relates to a wide variety of people: promoting and leveraging diversity of all kinds	☐	☐	☐	☐	☐
Communicates effectively through verbal skills	☐	☐	☐	☐	☐
Communicates effectively through written skills	☐	☐	☐	☐	☐
Actively and independently seeks opportunities to grow professionally	☐	☐	☐	☐	☐
Professional Qualities	Exceptional	Above Average	Average	Below Average	Not Applicable
Exhibits enthusiasm for the education profession	☐	☐	☐	☐	☐
Demonstrates instructional competence	☐	☐	☐	☐	☐
Exhibits effective organizational skills	☐	☐	☐	☐	☐
Has a positive attitude and demonstrates flexibility	☐	☐	☐	☐	☐
Has the ability to make decisions and follow through	☐	☐	☐	☐	☐
Demonstrates awareness of current trends in technology that support and accelerate teaching and learning	☐	☐	☐	☐	☐
Has a proven track record of positive student performance results	☐	☐	☐	☐	☐
Demonstrates continuous improvement best practices, such as:					
● Data-driven decisions	☐	☐	☐	☐	☐
● Team-oriented	☐	☐	☐	☐	☐
● Results-focused	☐	☐	☐	☐	☐
● Collaborative planning	☐	☐	☐	☐	☐

● Continuous learning	☐	☐	☐	☐	☐

III. Overall Recommendation:

Check the category that best indicates your overall recommendation:

☐ Highly Recommend   ☐ Recommend with Reservations

☐ Recommend   ☐ Do Not Recommend

IV. Additional Comments:

Use the space below to cite specific examples related to the candidate's leadership experiences that support your ratings and recommendation.

Click here to enter text.