

Energy Audits, Fire Marshall Inspections (Safety) and Custodial Audits

Custodial:

- No outside cleaning products should be used or kept in your classroom - this is a safety risk. (All approved cleaning products must have MSDS sheets on hand-usually kept in the front office or school custodial office).

Fire Marshall Inspection:

- No door wraps
- No furniture within 3 feet of the door
- Nothing stacked within 18 inches of the ceiling
- Remember the 80-20 rule - no more than 20% of a wall can be covered (posters, maps, etc.)
- Surge protectors must be mounted, not laying on the floor
- No "Plugin Air Fresheners"
- No multi globe lamps (no more than a 60 watt light bulb can be used)
- All fabric (such as: curtains, pillows, chair pockets) must be chemically treated with Fire Retardant spray - these items must be tagged and dated when treated.

(Refer to "Fire Safety Guidelines" for additional information)

Energy Audit:

- No small appliances are allowed in the classrooms (coffee pots, microwaves, refrigerators, etc.)
- Shut down all laptop/desktop computers at the end of each day
- Turn off lights, lamps, printers and copiers when not in use
- Do not prop doors open - leaving doors open to a building or room waste energy

Load Management:

Joe Cravero will continue to send out email notifications for "load management" periods - please quickly relay this information to your staff and have them shut down any electrical items possible. During a "load management" the power companies evaluate our energy use and set rates for future billing on this use. Turning off lights and shutting down computers, projectors, TV's and any other item may seem like small things-but this makes a huge difference when done system wide.